



LINCOLN COUNTY HUMANE SOCIETY BOARD MEETING

February 5, 2011 at 10:00 am (in lieu of January 20th Meeting)

Board Room, TB Scott Library – Merrill, WI

Executive Board Present: Jennifer Moore, Patrick Hoerstmann, Kari Kercher, Johanna Hoerstmann

Board Member Present: Sarah Litzer

Appointees Present: Kandy Peterson, Ramona Pampuch

Staff Present: Liz Friedenfels

Absent: Tina Larson, Susan Taylor, Jerry Melvin

Public Present: None

Meeting was called to order at 10:00 by President Jennifer Moore.

Discuss/Approve Minutes from previous meeting: Sarah motioned to approve the minutes, Ramona seconded the motion. Board voted to approve.

Discuss/Approve Financial Report: We ran in the red during the year of 2010. Liz needs to pay particular attention to the payroll numbers. When the numbers get too high, Liz will need to adjust the schedule to make up for the difference, and she and/or Board members will need to cover the lost hours. It was agreed we cannot continue to operate the shelter in the red.

New accountant- Kathy is getting up to speed on our procedures, and learning our processes. She is busy with tax season currently, and will have more time to work with us on long term financial planning in the end of April, early May. She will also help us get re-registered as a business and find our articles of incorporation.

Sarah motioned to approve the financial report, and Kandy seconded the motion. Board voted to approve.

Shelter Report:

Animals numbers are good, and we've even been able to help out other rescues with their cat numbers. The Lincoln Hills cadets will be coming to help us clean out the heavy snow in the outdoor kennels.

Dr McCarthy approached us and offered to spay/neuter her clients' cats adopted from us for the SpayMe price, and one cat of our each week for the SpayMe price. She won't perform surgeries within the first 3 weeks of vaccinations, so this will remain a scheduling challenge.

Petsmart will allow us to have cats in their adoption center year-round, on a trial basis. The program is going well. If anyone is going to Wausau from Merrill for any reason, please check with the shelter and see if there are any cats that need to go down. This would save staff time and money.

Fundraising Update: The Fundraising Committee met on January 22 to review the results from 2010, and formulate the plan/schedule for 2011. There was much uncertainty regarding the level of involvement of current Board members in fundraising events. We agreed to meet again on February 26 to concentrate on how to coordinate our efforts to solicit donations from businesses and sponsors.

Jennifer stated that since Pat and Jo were back at the table, she will continue with her plans to not seek another 3 year term on the Board. Pat Hoerstmann stated that he and Jo have worked out their issues they had with the organization and will both be able to step up and fulfill their commitment to the Board.

Bylaws: The final copy of the revised bylaws were read aloud and reviewed. Pat motioned to present these minutes to the membership at the annual meeting on February 17 for ratification. Kandy seconded the motion. Board voted to approve.

Sarah will make final adjustments and will re-distribute final copies to the Board via e-mail. Jenny will post the bylaws on the website, and Sarah will print out 5-10 copies of the bylaws for the members to review at the annual meeting.

SWOT Analysis: The Board went through an exercise to identify the strengths, weaknesses, opportunities and threats facing the organization. This provided an opportunity to reflect on our accomplishments, flush out contentious issues amongst Board, and identify areas for improvement.

Annual Meeting/New Board Members: We have not received any applications for new Board members. Jenny will write the February "Paws for Thought" column for the Foto News as an explanation of and invitation Board members. This information will be posted on the website also.

Sarah volunteered to make name tags for BOD members, Jenny will make handouts.

Future Agenda Items:

- Annual meeting: Mission statement, Presentation of accomplishments, 2010 financials, Numbers of animals served, Fundraising plan for 2011, Vote on new directors, Vote on new officers, Booth, including membership application and BOD applications, SpayMe information/numbers
- March 2011 meeting: Spay Me update, Snap testing, Foster program policies/procedures

Public Comment: No public present.

Set next meeting date/time: Annual meeting: February 17, 2011 5:00 pm Community Room TB Scott Library, Merrill

Sarah motioned to adjourn the meeting, Pat seconded the motion. Board voted to adjourn. Meeting adjourned at 12:15 pm.